



Minutes of the Meeting held on 20<sup>th</sup> May 2015  
At Marina Avenue, Great Sankey.

Present: T Wood, D Taylor, P Grierson, J Bouch, A Seddon, D Woods

Apologies	Action
B McLaughlan, S McLaughlan	
<b>Minutes of Last Meeting</b> The Minutes of the meeting held on 21 <sup>st</sup> January 2015 were approved and signed.	
<b>Matters Arising</b> No matters arising	
<p><b>Chair's Items for discussion</b></p> <p>Bank Balance – Chair thought it prudent that we leave a nominated amount of cash in the bank account. It was proposed a balance of £500 be set. After discussion it was unanimously agreed that the bank account should not fall below £300.</p> <p>T Wood handed round a booklet produced by WBC for other cemeteries which showed site plans, details of Friends groups, etc. An approach is to be made to WBC to ascertain if they can help produced a similar leaflet for St Mary's Cemetery.</p> <p>It was unanimously agreed that we purchase new gardening gloves (D Taylor), 4 pairs of safety goggles (J Bouch) and new rakes (T Wood) for the unit. T &amp; S Wood to contact Shades of Green to arrange visit to see what equipment is available to us D Woods to erect shelving in the unit.</p> <p>A discussion took place regarding enamel pins bearing the FOSMC logo for sale to the public. D Taylor to contact Penketh High school to ascertain if their supplier could furnish us with a price for these.</p> <p>D Woods though perhaps local firm Top Print may do a similar badge and he will contact them in this regard,</p> <p>Peat Collaboration. T Wood explained the working of this scheme and suggested that perhaps we could work with Blue Apple Hero, Royal British Legion etc. and perhaps try to get funding from RBL.</p>	<p><b>B McL</b></p> <p><b>TW</b></p> <p><b>DT, JB, TW</b> <b>TW, SW</b> <b>DW</b></p> <p><b>TW</b></p> <p><b>DT, DW</b></p>
<b>Volunteers</b> A number of organisations names had been sent to us by V Hudson. These will be looked at to see if they can be of benefit to the group.	
<b>Fundraising</b> It was agreed that a sub-committee be set up to look at this in greater	

detail. The committee will comprise T Wood, Taylor and J Bouch	<b>TW, DT, JB</b>
<p><b>Armed Forces Day</b>  Armed Forces Day will be on Saturday 27<sup>th</sup> June from approximately 10am – 4pm. We will need to erect the large white gazebo and set up our stall from 8.30am. It was agreed we would all help out in setting up and knocking down. The stall will be manned as follows:  D Taylor/P Grierson - 10am/1pm  A Seddon - 12noon/2pm  T Wood/J Bouch - 1pm/4pm  It was agreed to use our information boards, sell knitted and wired poppies and, as last year, half of the proceeds from the sales will go to RBL for their branch funds.</p>	<b>ALL</b>
<p><b>Any Other Business</b>  <b>T Wood</b> - A £30 donation had been received from the Bartlett family who we had helped regarding their family graves.  A member of RBL had stated that a soldier, S Beacham killed in action in Northern Ireland, was thought to have come from the Penketh area but was not mentioned on the War Memorial. T Wood confirmed she was looking in to this and would advise in due course if we need to add his name to the War Memorial.  A thank you letter was to be sent to Marie Hayes for all the work she had done in making the knitted poppies for the group.  <b>J Bouch</b> – The next meeting of the Warrington Friends group is on Monday, 15<sup>th</sup> June. We did indicate at the last meeting we would host this. It was agreed that P Grierson would contact St Mary’s church to see if we could hold the meeting there. J Bouch offered to do the catering.  We have not heard from the National Federation of Cemetery Friends for some time. J Bouch to contact them and also ascertain when their AGM is.  <b>D Woods</b> – advised he had a mini tractor which he would like to store in the unit, for use when cutting the grass etc. Unanimously agreed. It was agreed that a set of keys be cut for Dave’s use as he will be working mainly during the week when other Friends are not available.  <b>D Taylor</b> – asked if there was any progress on the proposed opening in the back fence. It was agreed we would need to speak to Sean Kelly and possibly arrange to meet him on site to discuss same. D Taylor had contacted J Kay from Red Rose media regarding our website. Unfortunately there has not been a satisfactory outcome and it was agreed that we approach new sources with regard to the hosting and upkeep of our website. Both D Taylor and T Wood to approach two individuals with regard to this.  Action Days were discussed. It was agreed that we would advertise we would be at the cemetery every Saturday, with exception of 27<sup>th</sup> June, until further notice.  <b>P Grierson</b> – asked if we could match the front beds on either side of</p>	<p><b>JB/TW</b>     <b>PG</b> <b>JB</b>   <b>JB</b>   <b>DW</b>   <b>JB</b>          <b>DT, TW</b>   <b>DT</b></p>

the gate posts. It was agreed for this to be done once the gatepost had been altered by C Whitfield. <b>A Seddon</b> – advised C Whitfield is willing to do the necessary alteration to the back fence.	<b>TW</b>
<b>Date of Next Meeting – to be advised</b>	